

**MINUTES OF THE STATED MEETING OF CHEROKEE PRESBYTERY  
Saturday, November 2, 2019, 10:00 a.m., Beersheba Presbyterian Church**

**Roll of Presbytery**

ACTIVE MINISTERS

Alvis, Joel	P
Anderson, Mike	EX
Aye-Addo, Kwasi	P
Bogar, Fritz	P
Braga, Reginaldo	Unex
Collins, Nikki	Ex
Dunn, Tim	Ex
Evans, Joe	P
Gonzalez-Gertz, Edwin	Unex
Gray, Joan	Ex
Grove, David	Unex
Henderson, Sam	P
Jones, David	P
Jones, Ray	Ex
Jordan, David	P
Josey, Camille	P
Lamberson, Zeta	P
Lee, Jennifer	P
Mendes, Paulo	P
Milford, Elizabeth	P
Moore, Greg	P
Moore-Keish, Chris	P
Pezini, Jose	Ex
Renken, Catherine	P
Scott, Carol	Ex
Scott, Katie	P
Scott, Will	P
Simpson, Jim	P
Waddell, Bridget	P
Waddell, Kenneth	P
Waits, Cassie	P
Yoo, William	Ex
(32)	

CORRESPONDING MINISTERS

Pete Paulsen(RCA)  
Cathi Parchem (Savannah)

32+ 50 = 82  
[Excuses not required from  
Retired]

*Italics* = Laboring in mission field  
or out of bounds of presbytery 5

RETIRED MINISTERS

Brice, Joe	
Carmichael, Bert	
Cooley, Pem	
Craft, Ed	
Edwards, Maxine	
Esa, Donald	
Estes, Coile	
Gantz, Robin	
Garrett, Eleana	
Glauner, David	
Gonzalez, Catherine	
Grohman, Donald	P
Guder, Darrell	
Gunter, Sid	
Hittel, Maryellen	
Hunter, Rodney	
Jones, Walter	
Kim, Jin Hoon	
Leyden, Stuart	P
Looby, Janet	
Martin, John	P
Martin, Roger	
McDonald, David	P
Meyer, Cathy	
Neelly, Dick	P
Nesbit, Van	
Ottaviano, Dan	
Reggin, Susan	
Rhodes, Jan	
Rogers, Tom	
Sapp, Frank	
Sapp, Mary Kay	
Smith, Cuyler	
Smith, Ted	
Spangler, John	P
Speed, James	
Stroup, George	
Tarrant, John	
Terrell, Ken	
Wade, Carol	
Ward, Gil	
Waskey, Jack	
Weathersby, Frank	
Weaver, Charles	
Wood, Tom	
Wright, Donn	
(50)	

Allen, Herschel  
Ballesteros, Tino  
Beltzner, Denise  
Blackwell, Rebecca

CHURCH – RULING ELDER COMMISSIONERS

Acworth (1 )  
Beersheba (1 )  
Brazilian Christian  
Calhoun  
Cartersville (3 )

Cedartown (1)  
Chickamauga (1)  
Christ Fellowship  
Cohutta  
Covenant (1 )  
Dalton  
Deer Creek (1)  
Ebenezer Ghan.  
Faith Canton  
Faith Blue Ridge (1)  
Grace  
Heritage (2 )  
  
John Knox (1 )  
Kirkwood (1 )  
LaFayette (1 )  
Light of Hope (1 )  
Macland (2)

Marietta (4)

Morton Memorial (1)  
Ray-Thomas

Rockmart  
Silver Creek (1 )  
Trinity (1 )  
Westminster (1 )  
Woodstock

*Total Allocated Ruling Elder Commissioners:  
37*

OTHER RULING ELDER COMMISSIONERS:

Clay Gunter P  
Teri Abercrombie P

Possible Ruling Elder total – 39

**In attendance:**

Teaching Elders	21
HR Teaching Elders	6
Ruling Elders	28
Corresponding Members	0
Visitors	26
Presbytery Lay Staff	1
<b>Total attendance</b>	<b>82</b>

**Absent:**

Excused Teaching Elders	7
Unexcused Teaching Elders	4
Excused Ruling Elders	0
Unexcused Ruling Elders	0

## Call to Order

At 10:05, Moderator Teri Abercrombie called the meeting to order. She appointed CE Billie Sutter and Teaching Elder (HR) Dick Neely to read the Presbytery minutes. Rev. Kwasi Aye Addo offered prayer and a call to worship.

Following the first movement of worship, Moderator Abercrombie welcomed the commissioners and invited introduction of new commissioners. Corresponding members present were Rev. Joyce Lieberman, Synod Executive and Rev. Deb Tregaskis, Executive Presbyter of Flint River Presbytery (and guest preacher for the day).

The docket was presented and approved.

### Stated Meeting of Cherokee Presbytery, November 2, 2019

- 9:30 Registration
- 10:00 Call to Order/Call to Worship – Opening Prayer – Declaration of Quorum
- 10:05 Hymn
- 10:10 Welcome
  - Welcome New Commissioners & Seat Corresponding Members
  - Approval of Docket
- 10:15 Call to Confession
  - Prayer of Confession
  - Assurance of Pardon
- 10:20 Sharing the Peace (Thumbprint prayers)
- 10:25 Anthem – Beersheba Choir – “The Majesty and Glory of His Name”
- 10:30 Ministry Support Team Report – Greg Moore
  - 2019 budget, 2020 budget
- 10:35 Committee on Representation – John Spangler
- 11:00 Congregational Health Team – LaVert Jones
  - Report on PneuMatrix process
  - Apprentice - Sam Henderson
- 11:15 Prayer for Illumination – Rev. Deb Tregaskis
  - Scripture readings I King 19: 1-13
  - Sermon “Bread for the Journey”
- 11:42 Affirmation of Faith: Declaration of Faith – Holy Spirit
- 11:45 Ministry Transition Team – Nancy Bertrand
  - Necrology
  - Retirements
  - Receive Stuart Leyden
- 12 Noon Hymn: “Come to the Waters”
- 12:08 Communion – Invitation & Prayer
- 12:15 Lunch and elements
  - Thumbprint prayers
- 1:00 Building Leaders Team – Will Scott, Chris Moore-Keish
- 1:15 Mission Coordinator/Stated Clerk Report – Joel Alvis
- 1:30 Coordinating and Vision Team Report – David McDonald
  - Retreat results

Manual Update  
Ministry Teams – nominating report  
Election of GA Commissioners & Ministry Team Members  
Stated Clerk – terms of service – 2 years  
Installation of Mission Coordinator & Stated Clerk  
2:00 Hymn  
2:05 Benediction and closing prayer

**Save the date for our next meeting: February 13, 2020**

Worship continued with Confession, Sharing of the Peace that included commissioners placing their thumbprints on the Cherokee Presbytery Logo. Each congregation is to receive one of these framed imprints as a commitment from the Presbytery to pray for that congregation. At the conclusion of the Sharing of the Peace, the Beersheba choir presented an anthem to the glory of God, *The Majesty and Glory of His Name*.

Teaching Elder Greg Moore presented a report from the Ministry Support Team (see below). He presented the budget for 2019 that was approved following arrival of Dr. Joel Alvis as Mission Coordinator/Stated Clerk (see Appendix). He then presented the budget for 2020 (see Appendix) that was prepared by the Ministry Support Team and approved by the Coordinating Team.

### **Ministry Support Team Report**

Team Members: Greg Moore (Moderator) TE, Sid Gunter HR, Mike Elliott RE, Jim Ray RE, Eva Whitaker RE, Ben Hadaway RE

Contact number/email: Greg Moore [moore.owen@att.net](mailto:moore.owen@att.net) 678-654-3733

Meeting Dates: Summer of 2019 – Several times via email

Items of information: June 2019 financial statements approved  
July 2019 financial statements approved  
August 2019 financial statements approved  
September 2019 financial statements approved  
2019 Presbytery Budget approved after hiring Joel Alvis  
2020 Presbytery Budget approved

Items for Action: None

Date of next meeting: TBD

*The Ministry Support Team serves Cherokee Presbytery by  
Building, monitoring, and managing an annual budget and stewardship plan for our shared work.  
Assisting congregations with matters of property and in the development of sound financial practices.  
Documenting financial best practices. Providing treasurer training and assisting administrative  
commissions with matters of finances and property.*

Teaching Elder (HR) John Spangler reported that the Committee on Representation had no report and no action items.

## Committee On Representation

Team Members: Paulo Mendes TE, Todd Johnson RE, Jennifer Lee TE, and John Spangler HR (Moderator)

Contact number/email: John Spangler [johnjspangler@hotmail.com](mailto:johnjspangler@hotmail.com)  
404-431-8397

No Report

*The Book of Order requires each council to establish a Committee on Representation to hold us accountable to the principles and practices that ensure the presbytery will benefit from diverse voices in our common discernment.*

Ruling Elder Lavert Jones presented the report from the Congregational Health Team (see below) and invited Teaching Elder Sam Henderson to make a presentation on the Pneumatrix initiative. Rev. Henderson noted that a most significant question for us today is “How do we lead our churches through territory that is utterly different from anything we have been prepared for?” Stresses and strains of ministry in transitional times adds stressors to pastors, leading to 1100 pastors leaving the ministry each month (across denominations in the U.S.). But he also noted that our churches are surrounded by people who do not want to be part of organized religion. What is needed is adaptive leadership. Rev. Henderson asked for prayers for the present Pneumatrix cohorts as they move forward with the initiative. Consider whether your congregation ought to be among the next cohorts.

### Congregational Health Team Report

Team Members: LaVert Jones (Co-Mod.) RE, Robin Gantz HR, Marlene Michalke (Co.-Mod.) RE, Bill Byars RE, Edwin Gonzalez-Gertz TE, Pete Paulson HR

Contact number/email LaVert Jones [lavjn@yahoo.com](mailto:lavjn@yahoo.com) 770-309-7222 Marlene Michalke [mmichalke121@yahoo.com](mailto:mmichalke121@yahoo.com) 770-833-1142

Dates Team met: July 18, 2019, PneuMatrix meeting held at Covenant Presbyterian Church August 24, 2019, Sept, 19, 2019

Items for information:

On September 28, 2019, seven of our congregations completed the PneuMatrix journey engaging in possibilities for a new way of envisioning their reality. I have heard a number of ideas of how participating churches have gleaned ideas on options on mapping faithful roads going forward. Some of the changes will require considerable buy-in for success. Participating churches were: Cohutta, Covenant, Dalton, John Knox, Deer Creek Shores, Rockmart and Westminster. The apprentices (facilitators) were Pat Alverson, Sam Henderson, Edwin Gonzalez-Gertz, Maryellen Hittel, Paul Phillips, Jill Peterbaugh and Katie Scott. You can anticipate further possibilities on how Cherokee Presbytery may capitalize from the PneuMatrix experience. One of the books used was “Canoeing in the Mountains” by Tod Bolsinger (Christian Leadership in Uncharted Territory). You can anticipate further possibilities on how Cherokee Presbytery may capitalize from the PneuMatrix experience. Our aim is to be a Ministry of Presence. Please especially invite us to your session meetings and special activities.

Items for Action: None

Next Congregational Health Meeting: TBD

*The Congregational Health Team serves Cherokee Presbytery by*

*Identifying, supporting, and guiding congregations in times of missional discernment and congregational conflict. Identifying and building best practices in congregations. Developing policies that protect the health and welfare of our leaders and the children of our communities. And provide support for pastors in crisis.*

Dr. Joel Alvis introduced our guest preacher for today, Rev. Deb Tregaskis from Flint River Presbytery, a presbytery of 44 congregations and 4 campus ministries.

Worship continued with the Prayer for Illumination led by Rev. Deb Tregaskis. The preaching text was I King 19: 1-13 and the sermon was “Bread for the Journey.”

Elder Bob Agnew led us in the Affirmation of Faith from the **Brief Declaration of Faith**. Following the Offering, a prayer of blessing was offered by Rev. Camille Josey.

Ruling Elder Nancy Bertrand presented the report from the Ministry Transition Team (see below). The following motions were made:

MOTION: to grant Honorably Retired Status to Rev. Denise Beltzner, Maryellen Hittel (eff. 8/31/19) and John Martin (9/30/19). MOTION SECONDED and APPROVED.

MOTION: to receive Rev. Stuart Leyden (HR) into membership of Cherokee Presbytery. MOTION SECONDED and APPROVED.

Rev. Zeta Lamberson prayed for those newly HR minister and noted that:

Rev. Maryellen Hittel was ordained by Cherokee Presbytery and served Rockmart Presbyterian Church from 2006-2019.

Rev. John Martin was ordained San Francisco Presbytery in 2009 and served Deer Creek Shores for 10 years.

Rev. Denise Beltzner was ordained by Lehigh Presbytery in 1986 and retired effective July 31, 2019.

### **Ministry Transitions Team Report**

Team Members: Camille Josey TE, Nancy Bertrand RE (Moderator), Fritz Bogar TE, Paul Phillips RE, Jim Simpson TE

Contact number/email: Nancy Bertrand 706-638-2569, 615-818-2765 [nancyparksbertrand@gmail.com](mailto:nancyparksbertrand@gmail.com)

Dates Team Met: June 4, 2019, August 8, 2019, October 10, 2019

Recommendation to Presbytery for **Action**

1. Approved Stuart Leyden, Honorably Retired, to be received into membership
2. Move that the presbytery grant honorable retirement to Denise Beltzner, Maryellen Hittel 8/31/19, and John Martin 9/30/19.

## Items for information

1. Approved terms of call for Nikki Collins and Ray Jones
2. Authorized Cartersville First to establish a PNC
3. Received with gratitude Paulo Mendes' report on his sabbatical and invite people to join him at lunch to discuss the value of sabbaticals for pastors.

Date of and time of next meeting: December 5, 2019, 12:00 noon

*The Ministry Transitions Team serves the Cherokee Presbytery by*

*Providing congregational support from the dissolution of a call to the installation of a new pastor including: determining interim leadership, forming a PNC, conducting a mission study and preparing for a new pastor. Accompanying a congregation through this entire process and into the ministry of a new pastor by providing: insight, best practices, direction for Book of Order compliance, communication with the larger church, aid with the search process and in identifying candidates. Following up through the first year of a new ministry and examining candidates called to churches and recommend candidates to presbytery.*

The necrology (see Appendix) of those elders who died in 2019 was read, followed by a hymn *Come to the Waters*. There was then an invitation to the Table and Prayer with instructions for communion that was to be served around the lunch tables.

Rev. Will Scott presented the Building Leaders Team report (see below).

### **Building Leaders Team Report**

Team Members: Will Scott TE, Co.Moderator, Sean Ireland RE, Elizabeth Milford TE, Mike Anderson TE, Erma Jones RE, Chris Moore-Keish TE, Co. Moderator

Contact number/email: Will Scott [wscott@firstpresdalton.org](mailto:wscott@firstpresdalton.org)  
704-500-6323

Chris Moore-Keish [christopherelliott1933@gmail.com](mailto:christopherelliott1933@gmail.com) 404-687-4589

Dates that Committee/Team Met: July 19, 2019, September 5, 2019

Items for information:

1. Worked with PC(USA) Presbyterian Foundation to present at May meeting;
2. Planned prayer stations for November meeting;
3. Explored possibilities for boundary training, connecting Presbytery with Greater Atlanta;
4. Approved Ruling Elder Monnie Anderson as reader for Presbytery Cooperative Examinations

Action items for Presbytery: No action items

Next Building Leader Meeting: November 7, 2019, 5:30 at Presbytery office

*Building Leaders Team Serves Cherokee Presbytery by*

*Creating learning opportunities for teaching and ruling elders, deacons, and certified Christian educators serving local congregations, in validated ministries, and as hospital and military chaplains. Oversee the preparation of inquirers and candidates for ministry. Provides officer training support.*

*Conducts sexual misconduct prevention training and nominates ordination examination readers to the presbytery.*

The meeting was recessed for lunch and business reconvened by Moderator Teri Abercrombie at 1:00. Offering collected was \$689 for the Hope Rebirth Homeless Shelter in Summerville, GA, ministry sponsored by the Beersheba church.

Dr. Joel Alvis presented the report of the Mission Coordinator/Stated Clerk (see below). He noted for the record:

- the minutes for 2018 had been approved by the Synod
- IC 2018-01, referred in 2018: matter has been resolved

MOTION: that minutes for the meeting of May 18, 2019 be approved. MOTION SECONDED and APPROVED.

MOTION: from the leadership retreat held on September 27 Rev. John Spangler moved that Rev. David McDonald be moderator of the Presbytery for 2020. MOTION SECONDED and APPROVED.

### **Mission Coordinator/Stated Clerk Report – Joel Alvis**

#### Items for Action by Cherokee Presbytery – with discussion

1. Approve the minutes of May 18, 2019 Stated Meeting of Cherokee Presbytery at the John Knox Presbyterian/Brazilian Christian Church, Marietta, GA as prepared and circulated. The minutes were read by Carrie Scott of Ray-Thomas and Paul Culotta of Westminster.

Motion made from the floor. Seconded from the floor.

MOTION APPROVED

#### Items of Information for the Presbytery

1. 2018 Cherokee Presbytery Minutes approved by Synod 10/2/2019
2. Notice that IC 2018-01 was referred to the Permanent Judicial Commission on June 2, 2018. The PJC reports that the matter has been resolved.

#### Mission Coordinator Report

1. Objective since the May 2019 Presbytery meeting has been to connect with as many churches and leaders as possible. To that end I have visited in worship or preached at eighteen of our thirty churches. In this time, I have participated in one commission to ordain a Minister of Word and Sacrament and one commission to install a Commissioned Ruling Elder. Between now and



the end of the year I will preach or visit in worship five other churches. I am scheduled to visit or preach in several other churches 2020 and plan to have visited in worship or preached in all of the churches of Cherokee Presbytery.

2. Attended training events for the Synod Permanent Judicial Commission (PJC) on June 21-22 in Atlanta. We have had a Presbytery PJC but are in a time of transition for the membership.
3. Participated in gatherings with presbytery leaders in Georgia. The practice has been to gather quarterly in Macon at one of the PCUSA churches there. However, moving forward we will meet more or less monthly via an electronic meeting platform. One emphasis of this effort is to find ways to develop resources together. The Presbytery of Greater Atlanta is hosting a **Tech Basics for Churches** event on Saturday, January 25, 2020 and invited churches of Cherokee Presbytery to participate.
4. One joint effort of this group resulted in the Digital Disciple program for Cherokee Presbytery along with the Presbyteries of Northeast Georgia and Flint River. This effort continues and a grant extension of these three presbyteries has been requested. Results of this program within the next few months will be a redesigned webpage, a meeting room monitor for the Presbytery office and update computer equipment for the Mission Coordinator and Stated Clerk.
5. Attended the Mid-Council Leaders Gathering and the Stated Clerk Gathering in Baltimore, Maryland on October 19-21. This brought together many presbytery leaders, both staff and committee members, who serve the 170 plus presbyteries from Tropical Florida to Yukon. A couple of learnings from this gathering were:
  - a. There is a need to have some basic structure in place before beginning the work of restructuring a system.
  - b. There is a difference in recognizing what has changed and what is changing. Things that have changed are completed. Things that are changing are in process of being re-done. All too often people want to say that things are changing when in reality they have changed. Acknowledging what has changed can be painful, yet it is necessary.
  - c. Both of these learnings speak to where we are in Cherokee Presbytery
6. Attended a workshop on Boundaries Training hosted by the Presbytery of Greater Atlanta on September 17. Two other minister members of Cherokee Presbytery attended. We are required to provide some form of regular training on such matters. Determining what is the best way to prepare clergy and church leaders in this area of ethical relationships is a matter for ongoing work.
7. Attended a workshop for Living and Leading Strategically in Ministry hosted by the Macedonian Ministry at North Avenue Presbyterian Church in Atlanta on August 20. Macedonian Ministry is an ecumenical non-profit that seeks to develop clergy leadership through peer learning cohorts and group presentations. This event was a one-day program and two churches from Cherokee Presbytery were represented with clergy and lay leader members.
8. Led a Leadership Retreat for the Coordinating Team and Vision Teams on Saturday, September 28. The results of that gathering are reflected in the Coordinating Team report.
9. Served as a faculty presenter and small group leader for Leadership in Ministry in Kansas City, MO October 7-9. This is a program of Columbia Seminary's Center for Lifelong Learning. This format focuses learning about leadership through the prism of family systems theory that affect clergy and church leaders not only at church but also in their families and communities.

Rev. David McDonald presented the report of the Coordinating Team (see below). Rev. McDonald presented all action items as an OMNIBUS MOTION. The motion was SECONDED and APPROVED

## Coordinating Team Report

Team Members: Carrie Scott TE (Moderator), John Spangler TE, Greg Moore TE, LaVert Jones RE, Marlene Michalke RE, Nancy Bertrand RE, Will Scott RE

Contact number/email: Carrie Scott 678-938-1092 [carriescott2@gmail.com](mailto:carriescott2@gmail.com)

Date Team Met: September 28, 2019

Items for information:

1. The Coordinating and Vision Teams of Cherokee Presbytery met on September 28, 2019 for a Leadership Retreat. Attending the meeting were Coordinating Team members: Carrie Scott, Nancy Bertrand, David McDonald, Greg Moore, John Spangler, Teri Abercrombie, and LaVert Jones.  
Attending from the Vision Team were: David Jones, Beth Gaines, and Maryellen Hittel.
2. Funds from the Digital Disciple Grant from the Synod of the Southeast will be used to enhance office communications through a redesigned website and the purchase of a dedicated computer for the Mission Coordinator and Stated Clerk as well as a wall monitor for office meetings. Additional comments are in the Mission Coordinator and Stated Clerk's report.
3. Approved the 2020 budget – to be presented by Ministry Support Team.
4. Approved Installation Commission for Rev. Joel Alvis as Mission Coordinator and Stated Clerk of Cherokee Presbytery to be part of the November 3 Presbytery meeting. The Commission includes: Teri Abercrombie, Presbytery Moderator (RE), the Rev. Bridget Waddell (MWS), the Rev. Katherine Renken (MWS), the Rev. Kwasi Aye-Oddo (MWS), Ray Cochran (RE), Grey Winstead (RE), and Bob Agnew (RE).
5. The meeting produced several recommendations for consideration by Cherokee Presbytery.
6. Approved a request from the Session of the Cohutta Presbyterian Church to transfer interest in a property donated to them to the life tenant of the property. Approved in principal. Final action confirmed via email with resolution in hand.

Items for Action:

1. The current Language for The Stated Clerk of the Presbytery position is:
  - A stated clerk shall be elected by the presbytery *for a two-year term* upon nomination by the Coordinating Team.

The Coordinating Team proposes to amend the Manual as follows:

- A Stated Clerk shall be elected by the Presbytery upon nomination by the Coordinating Team
- And that this provision: *The stated clerk may be nominated for four consecutive terms of office* be **eliminated** from the Manual.

**Rationale:** The Presbytery elected the Mission Coordinator and Stated Clerk in February 2019 without regard to terms. The stated intent was to “install” the incumbent in this position without a length of term.

2. That the current sections identifying a Coordinating Team and Vision Team be amended to combine the Coordinating and Vision Teams into one body. The new description would be:

### *Coordinating Team*

- *Composed of the moderators of each ministry team, past presbytery moderator, Committee on Representation moderator, and one at-large member, the Coordinating Team will meet quarterly to focus on the technical issues of calendaring, resource sharing, and communication.*
- *Prayerful discernment for the future of Cherokee Presbytery and the churches and communities within its bounds*
- *Coordinates and communicates the ministry plans and needs of the ministry teams and facilitates communication throughout the presbytery*
- *Assists the Stated Clerk with logistics for presbytery meetings by including planning worship and setting an annual theme for reflection*
- *Provides a forum for passing along information about the needs in churches and shares initiatives that will strengthen the ministries of congregations*
- *Serve as the Personnel Committee for the presbytery to provide oversight, review, and evaluation and (as needed) termination and employment of presbytery staff*
- *Develop the presbytery's Manual of Administrative Operations*
- *Serve as a forum for interim decision making between presbytery meetings.*

**Rationale:** During the period since the Manual was presented for a first reading in June 2018 there has been some confusion about the areas of responsibility between the Coordinating Team and Vision Team. By combining the two, greater focus for the work will be possible.

3. That the Search Team for the Mission Coordinator and Stated Clerk be dismissed with thanks upon the installation of the Rev. Joel Alvis in that position.

**Rationale:** the work of the Search Team has been completed with the election of a new Mission Coordinator and Stated Clerk.

4. Approve the Manual of Operations presented at the June 2, 2018 meeting with the above amendments.

**Rationale:** Cherokee Presbytery has operated as if this Manual was the functioning document. There are still amendments and adjustments that need to be made. By adopting the Manual we establish a base line for moving forward. Future attention needs to be given to the role and function of the Community Connections Team. Also, the nominating process for team members needs to be refined. At the suggestion of the retreat participants. The Mission Coordinator and Stated Clerk will consult with the chair of the Committee on Representation, John Spangler, to determine how to align efforts in a meaningful way.

5. Approve allowing Ministry Teams to nominate team members for 2021 and 2022 until the Manual can be amended to provide for a more orderly nomination and transition process.

**Rationale:** One consequence of not having yet approved the Manual of Operations is confusion about the nomination process. In 2018 a number of individuals agreed to extend their participation and involvement with various ministry teams. However, there was not a process to seek out additional individuals to continue and extend these ministry efforts. By permitting this

temporary process, the work of the ministries may be maintained while the Coordinating Team may attend to regularizing the nomination process for future years.

6. That the Manual of Operations of Cherokee Presbytery be amended to include additional duties for the Committee on Representation. This inclusion shall be point 3 of 4 in the Manual. It shall read:

*Direct the process for nominating persons to serve in leadership positions requiring election by the presbytery, so that the process, in consultation with the presbytery's membership and Coordinating Team and ministry units, shall ensure that nominations are broadly representative of the presbytery's constituency and are in conformity with the church's commitment to unity in diversity.*

Rationale: The Manual does not contain a clearly delineated nomination process for ministry teams and other leadership. This additional responsibility identifies and lodges this important role. In addition, while the previous action of allowing Ministry Teams to supplement leadership in the short term, lodging the responsibility in the COR is a long-term solution.

7. Approve the following dates for 2020 meetings of Cherokee Presbytery:

February 13, 2020	Thursday	10 a.m. to 2 p.m.	Host needed
June 6, 2020	Saturday	10 a.m. to 2 p.m.	Host needed
October 15, 2020	Thursday	10 a.m. to 2 p.m.	Faith Church – Blue Ridge

**Rationale:** Availability and attendance vary from season to season. No day of the week is perfect for a Presbytery meeting.

8. General Assembly Commissioners and Young Adult Advisory Delegates  
The Coordinating Team Nominates the following slate from Cherokee Presbytery  
Minister Commissioner: The Rev. Elizabeth L. Milford, pastor at Heritage Church  
Ruling Elder Commissioner: Nancy Bertrand, Beersheba  
Young Adult Advisory Delegate: Jake Hills, First Presbyterian – Marietta

9. Nominations for Ministry Teams

- a. For Ministry Transition Team

Class of 2020

- Nancy Bertrand, RE – Beersheba Presbyterian Church
- Rev. Camille Josey – Silver Creek Presbyterian Church
- Paul Philips, RE – First Presbyterian Church, Marietta

Class of 2021

- Billie Sutter, RE& Certified Christian Educator – Heritage Presbyterian Church
- Rev. Jim Simpson – Faith Presbyterian Church, Blue Ridge
- Ray Cochran, RE – Lafayette Presbyterian Church

Class of 2022

- Rev. Katherine Renken – Kirkwood Presbyterian Church
- Frank Cleveland, RE – Faith Presbyterian Church, Canton
- Nancy Tatnall, RE – First Presbyterian Church, Marietta

b. That other team nominations be deferred to the February 13, 2019 meeting.

*The Coordinating Team is composed of the moderators of each ministry team, past presbytery moderator, Committee on Representation Moderator, and one at-large member. The Coordinating Team meets at least quarterly to focus on the technical issues of calendaring, resource sharing and communication. The Coordinating Team is also the personnel committee for the presbytery and serves as a forum for interim decision making between presbytery meetings.*

There followed the installation of Rev. Dr. Joel Alvis as Mission Coordinator and Stated Clerk.

The meeting was adjourned with prayer by Rev. Dr. Joel Alvis at 1:45 p.m.

## APPENDIX

Profit & Loss	<u>Jan - Sep 19</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
44009 · Budgeted Receipts	141,692.90
<b>Total Income</b>	<u>141,692.90</u>
<b>Gross Profit</b>	141,692.90
<b>Expense</b>	
56219 · Ebenezer Ghan Grant Expense	10,000.00
56220 · Bourbon St NWC Seed Grant Exp.	7,500.00
51300 · Misc. Presbytery Expense	5,739.16
51216 · Pby Office Operating Expense	15,745.67
52201 · Desig/ Cap/ Debt	913.46
51000 · Salaries & Benefits	95,077.06
54105 · COM/Cong Health Team	24,000.00
54505 · CPM/Building Leaders Team	85.70
55109 · Community Connections Team	750.00
60001 · Payroll Expenses	50.75
<b>Total Expense</b>	<u>159,861.80</u>
<b>Net Ordinary Income</b>	-18,168.90
Stated Meeting of Cherokee Pby Nov. 2, 2019	13

Net Income

-18,168.90

Balance Sheet

Sep 30, 19

**ASSETS**

Current Assets

Checking/Savings 100,676.55

Total Current Assets 100,676.55

Fixed Assets 2,697,059.14

Other Assets 1,153,363.32

**TOTAL ASSETS 3,951,099.01**

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Accounts Payable 260.98

Other Current Liabilities -162.98

Total Current Liabilities 98.00

Long Term Liabilities 176,835.44

Total Liabilities 176,933.44

Equity 3,774,165.57

**TOTAL LIABILITIES & EQUITY 3,951,099.01**

**2019 Unified and Per Capita Pledges Received/Paid**

<b>Church</b>	<b>Membership/ Attendance</b>	<b>Unified Pledged</b>	<b>Per Capita Pledged</b>	<b>Unified Received</b>	<b>Per Capita Received</b>
Acworth	69 /40	2,300.00	790.05		
Beersheba	43/22			1,440.00	515.25
Bethany					
Brazilian Christian	77/-			400.00	400.00
Calhoun	159 /-	1,200.00		900.00	1,365.39
Cartersville First	399/147			4,591.64	4,500.00
Cedartown	90/-			666.68	663.67
Chickamauga	56/28	900.00	664.10	900.00	664.10
Christ Fellowship	20/25	500.00			309.15
Cohutta	23/12			900.00	297.70
Covenant	177/86	8,000.00	2186.95	6,001.33	1,458.00
Dalton First	129/77	15,000.00		10,000.00	1,431.25
Deer Creek Shores	87/51			1,500.00	538.16
Faith Canton	33/24			300.00	526.70
Faith North Georgia	135/88	3,000.00		2,250.00	1,351.10
Grace	104/65			6,522.51	2,313.19
Heritage	279/127			675.00	2,713.68
John Knox	99/-	3,300.00		4,975.00	2,303.43
Kirkwood	163/81	6,000.00		5,000.00	1,580.05
LaFayette	17/15	7,500.00		7,500.00	206.10
Light of Hope	91/64			7,587.00	855.00
Macland	258/117			2,919.75	
Marietta First	1101/435			15,000.00	
Morton Memorial	37/-			900.00	423.65
Ray-Thomas Memorial	89/35				630.50
Rockmart	85/50	6,500.00		4,875.00	575.25
Silver Creek	55/27			1,650.00	420.00
Trinity	45/38				423.65
Westminster	196/97			4,817.00	
Woodstock	26/25				354.95
<b>9/30/19</b>					
Miscellaneous Receipts				150.00	
<b>Totals 2018 #s</b>	<b>4142/1776</b>	<b>54,200.00</b>	<b>3,641.10</b>	<b>92,420.91</b>	<b>26,819.92</b>

2018 \$ paid in 2019 Morton Memorial \$100, Cohutta \$300, Rockmart \$1625, John Knox \$2500, Grace \$3105, Kirkwood \$500, Westminster \$417  
 Marietta 1<sup>st</sup> \$1666.66, Covenant \$673

## Cherokee Presbytery Loan Worksheet

Church Name	Loan Amount	Balance	Loan Date	Maturity Date	Next Reset Date	Bank	Rate %	Monthly Payment	Co-sign By Pby.	Pd. By Church	Up-date
Acworth	200,716	43,737	5/1/16			Regions	4.95	712		x	8/19
Bethany 10244706	300,000	141,039	3/18/08	3/25/28		PCUSA	3.50	2022	x	x	9/19
Braz. Christian											
Calhoun 1026807	920,000	218,830	1/16/08	5/1/30		PCUSA	3.89	3,930	x	x	9/19
Deer Creek	175,000	49,635				Citizens	4.50			x	8/19
Faith/BR 1052318	1,182,960	1,182,960	12/21/18	1/1/2038		PILP	4.04			X	6/19
Grace 1022405	400,000	170,977	2/3/06	3/1/26		PILP	4.25	2,572		x	9/19
Heritage 1038211	2,000,000	1,293,559	2/21/12	3/1/2032		PILP	4.25	11,169		x	9/19
John Knox	120,000	120,000	3/22/19	3/22/27		Synovus	5.82	1,571		X	3/19
Kirkwood 9013803	150,000	140,791	6/28/18	7/25/33		PCUSA	3.28	1,056		X	9/19
Macland 1041813	1,600,000	1,191,527	12/16/13	1/1/2034		PCUSA	4.25	9,263		x	9/19
Westminster	1,577,422	970,560	5/1/2009	3/27/20		Gr Rome Com	4.00	6,530		X	6/19
Woodstock 0263904	23,000	11,872	1/1/2018	1/1/2028		PCUSA	2.50	217		X	9/19
<b>Totals</b>	<b>8,649,098</b>	<b>5,528,487</b>									
9/30/2019											
<b>Churches</b>	<b>No Loans</b>										
Beersheba											
Cartersville											
Cedartown											
Chickamauga											
Christ Fellowship											
Cohutta											
Covenant											
Dalton											
Faith/Canton											
LaFayette											
Light of Hope											
Marietta 1st											
Morton Mem.											
Ray-Thomas											
Rockmart											
Silver Creek											
Trinity											

Updated 10/21/19



Cherokee Presbytery and Properties						
2018 Actual and 2019 Budget						
2020 Budget					Proposed	Proposed
				Actual	2019	2020
				2018	Budget	Budget
Unified Gifts				\$ 110,096.50	\$ 136,369.00	\$131,954.66
Church Property Sales/Transfers				\$ 31,214.46	\$ 31,215.00	\$22,604.19
Grant & Gift Income				\$ 15,000.00	\$ 10,000.00	\$0.00
Interest Income				\$ 14,676.73	\$ 18,000.00	\$18,000.00
Pneumatrix Income				\$ 8,400.00	\$ 1,400.00	\$0.00
Miscellaneous Income				\$ 3,973.50	\$ 3,969.47	
Park Ministry (Re) Creation				\$ 7,769.46	\$ -	\$ -
Total Budgeted Receipts				\$ 191,130.65	\$ 200,953.47	\$172,558.85
Salary & Benefits - Mission Coordinator				\$ 81,862.09	\$ 91,879.62	\$95,640.00
Salary & Benefits - Bookkeeper				\$ 35,699.43	\$ 37,958.85	\$37,958.85
Treasurer				\$ 600.00	\$ 600.00	\$600.00
Presbytery Office Expense				\$ 23,131.31	\$ 23,150.00	\$18,095.00
COM/Congregational Health Team				\$ 17,043.18	\$ 17,100.00	\$0.00
Ebenezer Ghan Grant Expense				\$ 15,000.00	\$ 10,000.00	\$0.00
Community Connections Team				\$ 9,884.75	\$ 9,890.00	\$9,890.00
Miscellaneous Presbytery Expenses				\$ 7,000.00	\$ 7,000.00	\$7,000.00
Cherokee Retreat Center Expenses				\$ 2,999.75	\$ -	0,00
CPM/Building Leaders Team				\$ 1,271.00	\$ 1,275.00	\$1,275.00
Designated Capital Debt				\$ 1,044.19	\$ 1,100.00	\$1,100.00
Vision Team				\$ 500.00	\$ 500.00	\$500.00
Payroll Expenses				\$ 456.25	\$ 500.00	\$500.00
Total Budgeted Expenses				\$ 196,491.95	\$ 200,953.47	\$172,558.85
Budgeted Profit (Loss)				\$ (5,361.30)	\$ -	-

<b>Congregation - 2019</b>	<b>Necrology - Name</b>	<b>Date of death</b>
Acworth		
Beersheba	None	
Brazilian Christian		
Calhoun		
Cartersville First	George Carey Nelson, III	3/18/2019
Cartersville First	Dane Clifton Vaughan	6/12/2019
Cedartown First		
Chickamauga	None	
Christ Fellowship		
Cohutta		
Covenant	Martha Holt	6/8/2019
Covenant	Oscar Hobart	8/24/2019
Dalton	Bob Lewis	7/7/2019
Deer Creek Shores	Fred Lee Stephenson, Jr.	12/2/2018
Deer Creek Shores	Carolyn Westbo Vacca	8/6/2019
Faith/Blue Ridge	None	
Faith/Canton		
Grace	None	
Heritage	None	
John Knox	John Mackey	7/19/2019
Kirkwood	Mary Cantrell	7/12/2019
LaFayette		
Light of Hope	None	
Macland	None	
Marietta First	Wilder Little	10/18/2018
Marietta First	Harris Hines	11/4/2018
Marietta First	Jacquelyn Vaughan	4/1/2019
Marietta First	George Brown	4/11/2019
Marietta First	Adams "AD" Little	7/26/2019
Morton Memorial	None	
Ray-Thomas Memorial		
Rockmart	Sylvia Pound	11/22/2018
Rockmart	Denney Bledsoe	4/12/2019
Rockmart	Jane Lawhon	6/6/2019
Silver Creek	Norris Gamble	3/30/2019
Trinity		
Westminster	Kenneth S. Reed	1/8/2019
Woodstock		
Honorable Retired	Rev. Virginia (Jenny) Hammett	9/10/2019